**Application for Extension for Expense Reimbursement of Industry-Government-Academia Collaboration Project, Wenzao Ursuline University of Languages**

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| Name of the Project |  |
| Contract Code No. |  |
| Project Director |  | Department |  | Position |  |
| Cooperation partner |  | Attachment | 🞎Copy of the contract🞎Agreement for extension of the contract duration |
| Contract duration |  From dd/mm/yyyy to dd/mm/yyyy |
| Total project fee |  | Administrative and management fee |  NTD (included added ) |
| Description | 🞎Project completed 🞎Project not yet completed 🞎Other description |
| Description of project fees | Fees transferred |  |
| Fees to be transferred |  |
| Fees reimbursed |  |
| Fees to be reimbursed |  |
| Application for duration extension | dd/mm/yyyy(Each application granted will extend the duration for another 3 months. For each project, maximum two extensions are allowed.) |
| Project Director |  | Chairperson of the Department |  | Dean |  |
| IGA Section, R & D Office |  |
| Accounting Office |  |
| Dean of R & D Office |  |

Description: All expenses and costs of an Industry-Government-Academia (IGA) Collaboration Project shall be reimbursed within three month after the project is completed. Project director may apply for extension onece if the project cannot be completed due to force-majeure circumstances. Each extension lasts one month.

Procedures: Project director🡪Department chairperson🡪Dean🡪IGA Section, R & D Office 🡪Accounting Office🡪 Dean, Office of Research and Development